

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

TEL: 603-624-6543 (VOICE/TTY)

FAX: 603-628-6065

Website: ManchesterNH.gov



WEB SERVICES ADMINISTRATOR

(Announcement No. R-022-07)

Starting Salary Range: \$48,491.23 - \$57,901.05 – plus extensive benefits package
Exempt

THE JOB:

Works with departments for determination, implementation and support of Web applications. Maintains Web site content and services to ensure current and relevant information; recommends Web architecture; designs and develops implementation plans; ensures sound definition, structure, operation and documentation for the City's Web site; establishes methods and criteria for the evaluation, selection, installation and configuration of Web site software; and develops technical specs for proposals/bids. Performs related duties.

MINIMUM

QUALIFICATIONS:

BS in Computer Science and extensive experience in Web site design and development; or any equivalent education and training.

NOTE: Offer of hire conditional on candidate's ability to complete essential job functions, with or without accommodations, as determined by medical exam.

APPLICATION

PROCEDURES:

Although submission of a resume is optional, candidates must complete a City of Manchester Employment Application, available at above address.

OPENING DATE:

Wednesday, March 21, 2007

CLOSING DATE:

Open until filled

OFFICE HOURS:

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

The City of Manchester is an Equal Employment Opportunity Employer

*****PLEASE POST*****

THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST